

# WEBER COUNTY SUMMARY CONTRACT SHEET

CONTRACT NO. \_\_\_\_\_

**The Originating Department and Preliminary Approval Sections must be completed BEFORE submitting contract for the agenda.**

ORIGINATING DEPARTMENT			
<b>TYPE OF CONTRACT:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Renewal <input type="checkbox"/> Change Order to Contract #			
<b>CONTRACTOR/VENDOR:</b> <u>West Coast Code Consultants Inc.</u>			
Address: <u>908 W. Gordon Ave., Suite #3 Layton, Utah 84041</u>			
Phone: <u>801-547-8133</u>		Contact Person: <u>Bruce Gunn, CBO</u>	
W-9 Attached <input type="checkbox"/> N/A <input type="checkbox"/>		Email: <u>BruceG@wc-3.com</u>	
<b>CONTRACT TITLE:</b> <u>Plan Review and Inspection service</u>			
<b>PURPOSE:</b> This contract is a result of a RFP for plan review and inspection services to keep Weber County in line with State law.			
<b># OF ORIGINALS ENCLOSED:</b> at least 2 or 1/entity: <u>2</u>		<b>ALL ATTACHMENTS INCLUDED:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>EFFECTIVE DATE:</b> <u>at signing</u>		<b>TERMINATION DATE:</b> <u>June-30-2021</u>	
<b>ORG:</b> <u>25412000</u>	<b>OBJECT:</b> <u>670000</u>	<b>PROJECT:</b>	
<b>AMOUNT BY YEAR:</b> \$ <u>aprox \$50,000</u>		<input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Expenditures	<input type="checkbox"/> One-Time <input checked="" type="checkbox"/> Ongoing
<b>COMMISSION PRESENTER + PHONE #:</b> <u>Craig Browne 801-388-6556</u>			
<b>SPECIAL INSTRUCTIONS/COMMENTS:</b>			
PRELIMINARY APPROVALS			
DEPARTMENT HEAD	APPROVED BY: <u>SW</u>	DATE APPROVED: <u>7/6/18</u>	<b>RECOMMENDED</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
COUNTY ATTORNEY	APPROVED BY: <u>Carroll P. Erickson</u>	DATE APPROVED: <u>7-6-18</u>	<b>REVISIONS NECESSARY</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
PURCHASING:	APPROVED BY: <u>Vanessa Siderstrom</u>	DATE APPROVED: <u>7.6.18</u>	<b>COMPLIES W/ PURCHASING POLICIES</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
COMPTROLLER:	APPROVED BY: <u>[Signature]</u>	DATE APPROVED: <u>7/9/18</u>	<b>BUDGET AVAILABLE:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>COMMENTS:</b>			
COUNTY COMMISSION APPROVAL			
<b>COMMISSION APPROVAL:</b>			<b>DATE APPROVED:</b>
<b>VOTING RECORD:</b> Ebert                      Gibson                      Harvey			
<b>COMMENTS:</b>			
<b>RETURN AN ORIGINAL CONTRACT TO THE CLERK/AUDITOR'S OFFICE AFTER ALL SIGNATURES HAVE BEEN OBTAINED</b>			

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <b>West Coast Code Consultants, Inc.</b>	
	Business name/disregarded entity name, if different from above <b>WC3</b>	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	
	<input type="checkbox"/> Exempt payee	
	Address (number, street, and apt. or suite no.) <b>908 W. Gordon Ave., Suite 3</b> City, state, and ZIP code <b>Layton, Utah 84041</b> List account number(s) here (optional)	
Requester's name and address (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-					

Employer identification number									
2	0	-	4	7	0	7	5	7	9

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign  
Here

Signature of  
U.S. person ▶

Date ▶ April 27, 2017

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.



908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

---

## **AGREEMENT FOR PROFESSIONAL PLAN REVIEW AND INSPECTION SERVICES**

This Agreement is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2018, by and between Weber County, Utah ("Jurisdiction") and West Coast Code Consultants, Inc. (WC<sup>3</sup>) ("Consultant").

WHEREAS, Consultant is specially trained, experienced and competent to perform the special services which will be required by this Agreement; and

WHEREAS, Consultant is willing to render the professional services described herein on the following terms and conditions.

NOW, THEREFORE, the parties agree as follows:

1. **SCOPE OF SERVICES:** Consultant shall perform the services described in Exhibit "A" which is attached hereto and incorporated herein by reference. Consultant shall provide said services at the time, place, and in the manner specified in Exhibit "A", Scope of Services, attached hereto and incorporated by this reference, subject to the direction of the Jurisdiction.
2. **TERM OF AGREEMENT:** This Agreement takes effect as soon as both parties have signed it. It shall continue in effect through June 30, 2021, at which time it will terminate, except that the provisions that by their nature are intended to survive the termination date shall continue in effect as long as specified in this Agreement (e.g., record keeping provisions) or until their purpose is fulfilled (e.g., indemnity provisions).
3. **RENEWAL OPTION:** The parties may renew this Agreement for a single additional three-year term if, before the termination of this Agreement, they agree in writing to renew the Agreement upon the same terms, including the same fees. If the parties do not agree to continue with the same fees and same terms, or if they do not agree to the renewal before the termination of this Agreement, then this Agreement will terminate as otherwise provided herein.
4. **COMPENSATION:** Compensation to be paid to Consultant shall be in accordance with the Schedule of Fees set forth in Exhibit "B", Schedule of Fees, which is attached hereto and incorporated by this reference.
5. **METHOD OF PAYMENT:** Consultant shall submit monthly billings to Jurisdiction describing the work performed during the preceding month. Consultant's bills shall include a brief description of the services performed, the date the services were performed, the number of hours spent and a description of any reimbursable expenditures. Jurisdiction shall pay Consultant no later than 30 days after approval of the monthly invoice by Jurisdiction staff.



908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

---

6. **OWNERSHIP OF DOCUMENTS:** All plans, studies, documents and other writings prepared by and for Consultant, its officers, employees, agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the Jurisdiction upon payment to Consultant for such work, and the jurisdiction shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents and other writings to Jurisdiction upon written request.
7. **INDEPENDENT CONTRACTOR:** It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the Jurisdiction. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to Jurisdiction's employees, and Consultant hereby expressly waives any claim it may have to any such rights.
8. **INTEREST OF CONSULTANT:** Consultant (including principals, associates and professional employees) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that in the performance of its duties hereunder no person having any such interest shall perform any services under this Agreement.
9. **PROFESSIONAL ABILITY OF CONSULTANT:** Jurisdiction has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. Consultant shall, therefore, provide properly skilled professional and technical personnel to perform all services under this Agreement. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.
10. **INDEMNITY:** Consultant agrees to defend, indemnify and hold harmless the Jurisdiction, its officers, agents, employees and volunteers from and against any and all claims, demands, actions, losses, damages, injuries, and liability, including attorney's fees, direct or indirect (including any and all costs and expenses in connection therein), arising out of the performance of this Agreement to the extent caused by the negligent acts, errors, or omissions of Consultant or any of its officers, agents, employees, volunteers or subcontractors.
11. **INSURANCE:** Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies with insurers possessing a Best's rating of no less than A-:
  - a. **Workers' Compensation Coverage:** Consultant shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for his/her employees. In addition, Consultant shall require each subcontractor to similarly maintain Workers' Compensation Insurance and





908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

---

Employer's Liability Insurance in accordance with the laws of the State of Utah for all of the subcontractor's employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the Jurisdiction at least thirty (30) days prior to such change.

- b. **General Liability Coverage:** Consultant shall maintain commercial general liability insurance in an amount not less than two million dollars (\$2,000,000) per occurrence and a four million (\$4,000,000) annual aggregate limit. The policy shall protect Jurisdiction, Consultant and any subcontractor from claims for damages for personal injury and from claims for property damage that may arise from Consultant's operations under this Agreement.
  - c. **Automobile Liability Coverage:** Consultant shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the consultant arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
  - d. **Professional Liability Coverage:** Consultant shall maintain professional errors and omissions liability for protection against claims alleging negligent acts, errors or omissions which may arise from Consultant's operations under this Agreement, whether such operations are by the Consultant or by its employees, subcontractors, or sub-consultants. The amount of this insurance shall not be less than one million dollars (\$1,000,000) per occurrence or two million dollars (\$2,000,000) on a claims-made annual aggregate basis.
  - e. **Certificates of Insurance and Endorsements:** Upon request from the Jurisdiction, Consultant shall provide certificates of insurance with original endorsements as evidence of the insurance coverage required herein.
12. **COMPLIANCE WITH LAWS:** Consultant shall use the standard of care in its profession to comply with all applicable federal, state and local laws, codes, ordinances and regulations.
13. **LICENSES:** Consultant represents and warrants to Jurisdiction that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature which are legally required of Consultant to practice its profession. Consultant represents and warrants to Jurisdiction that consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals which are legally required of Consultant to practice its profession. Consultant shall maintain a Jurisdiction business license if required.
14. **CONTROLLING LAW VENUE:** This Agreement and all matters relating to it shall be governed by the laws of the State of Utah and any action brought relating to this Agreement shall be held exclusively in a state court in the appropriate Jurisdiction.



908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

---

15. **WRITTEN NOTIFICATION:** Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent prepaid, first class mail. Any such notice, demand, etc., shall be addressed to the other party at the address set forth herein below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

*If to Jurisdiction:*

**Weber County**  
2380 Washington Blvd.  
Ogden, Utah 84401

*If to Consultant:*

**West Coast Code Consultants (WC<sup>3</sup>)**  
908 W. Gordon Ave., Suite 3  
Layton, Utah 84041

16. **CONSULTANT'S BOOKS AND RECORDS:**

- a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to Jurisdiction for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to consultant to this Agreement.
- b. Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.
- c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the Jurisdiction Manager, Jurisdiction Attorney, Jurisdiction Auditor or a designated representative of these officers. Copies of such documents shall be provided to the Jurisdiction for inspection at Jurisdiction Hall when it is practical to do so. Otherwise unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.

17. **ENTIRE AGREEMENT:** This Agreement constitutes the complete and exclusive statement of Agreement between the Jurisdiction and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations, are superseded in total by this Agreement.

18. **AMENDMENTS:** This Agreement may be modified or amended only by a written document executed by both Consultant and Jurisdiction and approved as to form by the Jurisdiction Attorney.



908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

---

19. **WAIVER:** No failure on the part of either party to exercise any right or remedy hereunder shall operate as a waiver of any other right or remedy that party may have hereunder.
20. **LITIGATION EXPENSES AND ATTORNEY'S FEES:** If either party to this Agreement commences any legal action against the other party arising out of this Agreement, each party shall bear its own litigation costs, including attorney fees.
21. **EXECUTION:** This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.
22. **ASSIGNMENT and SUBCONTRACTING:** The parties recognize that a substantial inducement to Jurisdiction for entering into this Agreement is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express consent of the Jurisdiction. Consultant shall not subcontract any portion of the work to be performed under this Agreement without the written authorization of the Jurisdiction. If Jurisdiction consents to such subcontract, Consultant shall be fully responsible to Jurisdiction for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between Jurisdiction and subcontractor nor shall it create any obligation on the part of the Jurisdiction to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise is required by law.
23. **TERMINATION:** This Agreement may be terminated immediately for cause or by either party without cause upon fifteen days' written notice of termination. Upon termination, Consultant shall be entitled to compensation for services performed up to the effective date of termination.



908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

---


IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

**JURISDICTION:**


\_\_\_\_\_  
*Jurisdiction Manager*

**CONSULTANT:**

By:

  
\_\_\_\_\_  
*Vice President, WC<sup>3</sup>* July 3, 2018

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
*Jurisdiction Attorney*

**ATTEST:**

\_\_\_\_\_  
*Jurisdiction Clerk*

Attachments: Exhibit A - Scope of Services  
Exhibit B - Schedule of Fees





908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

---

## EXHIBIT "A"

### SCOPE OF SERVICES

#### PLAN REVIEW SERVICES:

1. **Plan Review:** Consultant shall provide complete plan review services to ensure that construction documents are in general compliance with the prescriptions of the adopted building code(s), including any applicable state and local amendments.
2. **Comment Lists and Plans Delivery:** When plan reviews result in items that need to be addressed, a written comment letter will be provided which refers to specific building code sections or specific details and drawings. Comment lists are sent out to recipients designated by the Jurisdiction via email. Depending on the Jurisdiction's preferred process, Consultant will transmit plan review comments and coordinate re-checks directly with the permit applicant, design team, or through the Jurisdiction. Once all comments have been addressed the completed construction documents will be returned to the Jurisdiction for final approval.
3. **Turn-Around Schedules:** For most project types initial plan reviews are completed within ten (10) working days from the date the plans are received by Consultant. Large, or unusually complex plan reviews may take up to fifteen (15) working days to complete. When not otherwise specified, Consultant may contact the Jurisdiction to determine if there are particular scheduling needs on specific projects to eliminate possible misunderstandings regarding turn-around expectations.
4. **Electronic Plan Review:** Consultant has more than ten (10) years of experience providing electronic plan reviews to many of its clients. Electronic plan review services not only expedite the plan review process but incorporate "green" technology by reducing paper usage and eliminating shipping costs.
5. **Special Projects:** Consultant may accommodate special project plan review needs, such as fast-track, multi-phased or expedited plan reviews. Specific turn-around goals and procedures will be coordinated between the Consultant and Jurisdiction staff for these types of projects.
6. **Technical Support:** When mutually agreed between the Jurisdiction and Consultant as vital to project success, Consultant will attend pre-construction or pre-design meetings, field visits or other such meetings upon request, and provide support for field inspection personnel as-needed.

#### INSPECTION SERVICES:

1. **Qualifications:** Consultant will provide fully licensed and certified building inspector(s) as requested by the Jurisdiction. All inspectors shall be combination certified for both residential and commercial construction.



908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

---

2. **Scope:** In general, the inspection services provided may include, but are not limited to, field observation of all construction activity, preparation of daily reports, review of submittals, and other duties as assigned. The intent of the inspections is to ensure compliance with the approved construction documents and conformance to the state-adopted building codes.
3. **Availability:** Inspector availability is not guaranteed but shall be determined on a first-come, first-served basis. Regularly scheduled inspections will always take priority. As such, we recommend that the Jurisdiction schedule specific times when they desire the Consultant to provide an inspector (i.e. Monday, Wednesday, and Friday all day).
4. **Notice:** Notice of needed services must be provided via phone or email by 4:00 pm the day prior to the services being requested (or by 4:00 pm Friday for Monday requests). Each request must include the approximate duration needed as well as the necessary start time.



908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

---

## **EXHIBIT "B"**

### **SCHEDULE OF FEES**

#### **GENERAL:**

1. **Contract Duration:** The fees noted in this Agreement are valid for the first three years of the Agreement. Should changes to the fees be required after that date the Consultant must provide the revised rates to the Jurisdiction for approval prior to conducting any services at the revised rates.
2. **Payment:** Invoices for work performed during the previous month will be sent out at the beginning of each month, unless requested otherwise by the Jurisdiction. Payment must be received within thirty (30) days of receipt of the invoice.

#### **PLAN REVIEW SERVICES:**

##### **1. Basic Fees:**

- a. Plan Review Services will be billed hourly with rates listed in the "Table of Hourly Billing Rates". Fees will be based upon the review being performed: building, structural or fire.
- b. Expedited or fast-track projects will be billed at 150% of the above noted fees contingent upon the availability of staff to perform the plan review.
- c. The above noted fixed-fee covers an initial plan review in addition to a second and third review. Additional reviews beyond a brief third check will be billed at the hourly rates listed in the "Table of Hourly Billing Rates", with advance approval from the Jurisdiction.

##### **2. Other Fees:** In addition to the Basic Fees described above, time and materials methods using the "Table of Hourly Billing Rates" will be used for determining fees for the following types of services:

- a. Fire and life safety plan reviews are not performed as part of the "basic fee" collected as part of our complete plan review services. If required by the Jurisdiction, these reviews will be performed by ICC certified fire plans examiners at the hourly rates listed.
- b. If the Jurisdiction does not require a complete plan review but would like assistance with specialty reviews (e.g. structural, mechanical, plumbing, electrical, energy, etc.) these reviews will be billed at the hourly rates listed.
- c. Fees for problem plan checks which require more than a quick third check to approve the project, when mutually agreed upon between the Jurisdiction and Consultant, will be based on the hourly rates listed.
- d. Fees for "Technical Support" items described in Exhibit "A", Scope of Services will be billed at the hourly rates listed as well as travel expenses as mutually agreed upon between Consultant and the Jurisdiction.



908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

---

#### **INSPECTION SERVICES:**

1. **Building Inspection Services:** *When available*, inspection services will be billed at the hourly rates listed in the "Table of Hourly Billing Rates". In addition to these rates, the following charges will apply to inspection services:
  - a. A four (4) hour minimum will be required for all inspection requests.
  - b. A trip fee will be assessed for inspection requests to cover travel time to and from Consultant's Layton office address to the Jurisdiction. Time will be determined using Google Maps.
  - c. Mileage will be charged at the current IRS rate for travel within the Jurisdiction unless using the Jurisdiction's vehicle.
2. **Reimbursable Expenses:** *When deemed necessary*, will be mutually agreed upon and may include special equipment rentals, any public transportation costs, bridge tolls, parking and special shipping or printing requirements.



908 W. GORDON AVE., SUITE 3  
LAYTON, UTAH 84041  
OFFICE: (801) 547-8133  
FAX: (801) 820-9089

### TABLE OF HOURLY BILLING RATES

<u>CLASSIFICATION</u>	<u>HOURLY BILLING RATE</u>
Building Plans Examiner.....	\$85.00
Plan Review Engineer.....	\$110.00
Fire Plans Examiner.....	\$95.00
Combination Inspector.....	\$71.50
Permit Technician.....	\$55.00
<u>Miscellaneous Charges</u>	
Trip Fee.....	\$40.00
Mileage (w/in Jurisdiction).....	Current IRS Rate
Reimbursable Expenses.....	Time and Materials
Overtime.....	150% of the Above Listed Rates
<u>Footnotes:</u>	
1. There is a four (4) hour minimum per inspection request.	
2. Reimbursable expenses include special equipment rentals, any public transportation costs, bridge tolls, parking, and special shipping or printing requirements.	